



Team Parent/ Guardian Consent Form

Dear Parent or Guardian,

Exodus is a Christian Youth Organisation committed to giving young people opportunities to help them reach their full potential. Your son/ daughter has applied for an Exodus Team through our website and before they are accepted onto a team we would like your consent for their involvement. Each year Exodus sends over 500 young people around the world on teams that combine service, learning and adventure.

As part of an Exodus team your son/ daughter will be involved in:

- Weekly team meetings from the start of February.
- A team residential where they stay together for one or 2 nights.
- Team fundraisers and social events.
- A local service event such as a park clean-up.
- An international summer service project lasting 10-16 days with an Exodus partner. Details of this are available at exodusonline.org.uk or in a team brochure.

Our team leaders are trained volunteers supported directly by our centre staff and admin team. They will often contact team members directly by text, e-mail or social media to keep them informed of issues of team life.

PARENT/ GUARDIAN CONSENT

Name of Team Applicant Date of Birth

Important Medical or Other Info

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NB. We anticipate that much of this will have been included on the original application. Please use a separate sheet if required

Please read the Important Information on Page 2 and the points below before completing:

- In the event of illness or accident, having parental responsibility for the above named child, I give permission for first aid to be administered where considered necessary by a first aider, if available, or medical treatment to be administered by a suitably qualified medical practitioner. In the event of a medical emergency, leaders will endeavour to contact you as soon as possible using the contact telephone numbers given.
- I will inform the leaders of any important changes to my child's health, medication or needs and also of any changes to our address or to any of the phone numbers given above.
- During the time your child will spend with us, photographs may be taken for use in marking occasions of the team and occasionally wider publicity or celebration such as on the Exodus website. For this we need your permission. On signing this form we will assume that you have given permission for your child's photograph to be taken unless otherwise informed.
- **I have read & can accept all points of the Important Information (page 2).**

I am the parent/legal guardian for the named applicant and I hereby give permission to attend & take part in the activities described above. I accept that these can be added to by the giving of my permission whether in writing or verbally.

Signed (Parent or Guardian) Relationship to Child

Phone Number Date

Exodus Trust is a company registered in Northern Ireland (Company No. NI065788) and a registered charity (Charity No NIC102463), registered office: 36 Long Commons, Coleraine, Co Londonderry, BT52 1LH.

For further information on Exodus please visit www.exodusonline.org.uk or contact your nearest centre - Coleraine—02870344563 Lisburn - 02892661220

Important Information for Teams

- Application forms must be completed by the applicant before being accepted for a team.**
 - Leadership application forms should be completed where possible by the final Friday of November.
 - Team Member Applications** should be completed by the **final Wednesday in January** of the year of travel. Applicants submitting applications after this date **may experience availability problems**.
 - Applications to teams will be **closed** at the discretion of the Exodus Leadership.
- Exodus does not follow a first come first served policy. A completed application form does **not guarantee a place** on a first team of preference. However, we will endeavour to place people in an appropriate team.
- Leaders and Co-workers** must be 18+ on or the 31st January of the year of travel.
 - Applicants to teams using the **Ex-plore and Ex-change courses** must have turned **15** on or before the **30th June** of the year of travel. (4th year +).
 - Applicants to teams using the **Ex-press course** must have turned **17** on or before the **30th June** of the year of travel (Lower 6th+) **OR** have **previously completed the Ex-change course**.
 - Applicants to teams using the **Ex-tend course** must have turned **18** on or before the **30th June** of the year of travel (Upper 6th+).
- New leaders, or anyone Exodus deem necessary, will be requested to attend an **informal interview**.
 - Interviews** for applicants, where necessary, will be held from the final Saturday of January.
- Exodus holds the right to carry out **Police checks** on all team members, as per Child Protection Policy.
- All travellers to international destinations must **hold a passport with a date of expiry 6 months beyond the date of return travel**.
 - If a team member does not comply with point 6 and consequently cannot travel, they (or their parent guardian for under 18s) will be responsible for the financial difference between whatever expenses have been incurred on the applicants behalf and what has been paid in Personal Contributions. No refund on Personal Contributions paid will be given.
- For team members travelling to **destinations requiring visas**, passports may be **collected as early as March** of the year of travel. Passports that are required for personal trips during the visa application period will be processed on a case-by-case basis. Team members may need to get a temporary Passport for other trips. The personal contribution will cover Visa costs.
- Photography** (which may include the applicant) taken during team activities at home or the Placement may be used in future publicity or other materials or events by Exodus Trust. Use of photos falls under the Exodus Good Practice Guidelines.
- Personal Contributions**, on occasions, may change.
- Exodus offers a **bursary** to those requiring assistance with their Personal Contribution.
 - This is not full payment but rather assistance with.
 - Bursary Application Forms can be obtained from the team leader. Closing date for application is **15th March of the year of travel**.
 - Applicants will have to attend an interview and complete a short report after the project.
 - Bursaries will not be granted** to team members choosing a team where a destination with a lower personal contribution was available.
- All team members will be required to put in significant effort in raising the appropriate funds to make the project happen.
 - The average fundraising per person is £350 for European destinations and £400 for others.
 - Team members must not use team fundraising events to raise money towards their personal contribution.
- Exodus Travel Insurance Policy** covers an individual's luggage to the value of £1,000, Cash to £500, and Medical expenses to £2,500,000. The excess on this policy is £100 per category per claim. We also have Public Liability cover to the value of £5,000,000 per incident. The excess on this policy is £250 per claim. A full policy document can be obtained through our Admin team in the Coleraine office. All claims, excesses and payments are made as of this policy.
- If there are any **changes in the medical circumstances** of the applicant throughout the programme the individual (parent/guardian for under 18s) must inform Exodus **without delay**.
 - If a team member falls sick or is injured prior to departure and cannot travel then, if possible, Exodus will claim back what was paid on travel expenses from the Insurance Policy. This may not cover the full amount of the Personal Contribution. Exodus holds the right to retain the administrative fee, insurance and material costs. The individual will then receive what is left to the value to which has been contributed toward the team at that moment in time.
- Team members must attend **at least 75% of weekly team meetings**. If a team member's attendance is not adequate this may result in not being part of the Summer Placement.
- If any of the information given on the application form is found **not to be correct or is incomplete**, then the applicant can be asked to leave the team.
- If it is the opinion of Exodus, or of another person in authority, that the applicant is behaving in such a manner as to cause danger, distress or annoyance to others or cause damage to property, or they are not following the 'Team Lifestyle Agreement', arrangements for the applicant to be sent home will be made.
- While on the Summer Placement** if you are required to return home by Exodus or another factor, Exodus cannot guarantee a refund of Personal Contributions. You will may also be responsible for whatever additional accommodation, transfer fees, flights or similar that you incur and do not fall under the Exodus Trust insurance policy.
- If a team member **withdraws** from a team(non-medical grounds) or is asked to leave the team due to a breach of the team lifestyle agreement or false or incomplete information on any application then the team member (parent/guardian for under 18s) will be responsible for the financial difference between whatever expenses have been incurred on the applicants behalf and what has been paid in Personal Contributions. No refund of Personal Contributions will be given.
- Exodus Trust reserves the right to cancel or change the publicised Summer Placement in any circumstances. If this happens Exodus Trust will endeavour to organise a new project. If this is not possible then full refunds on receipted Personal Contributions will be made to those who made the payments.
- Occasionally the **dates** of the Summer Placement published in the brochure may **change by up to 3 days** in response to circumstances beyond the control of Exodus. Applicants are strongly advised to keep the days before and after the published dates free.
- Exodus insurance** will only cover personal items deemed essential for the team. Team members planning to take equipment away that is not deemed essential for the team, should place the item under their own house insurance.
- Organising and payment for **vaccinations** associated with the Summer Placement is the responsibility of the applicant not Exodus.
- Infrastructure** in some countries in relation to travel and accommodation may be substantially lower that what the applicant would expect in the UK. Exodus Trust will however be responsible to provide nutritious food, safe transport and accommodation.
- In the event of illness or accident requiring emergency treatment**, the team leader or co-worker will sign on behalf any written form or consent required by the hospital authorities, if the delay required to obtain the named parent/guardian is considered inadvisable by the doctor or surgeon concerned.
- We are committed to maintaining the **confidentiality and security of your personal details**. The information given will used only for the applicant's involvement in Exodus and will not be released to any third party without your explicit consent.
- By completing the application and/or signing a parent/guardian consent, the applicant (and parent/guardian for under 18s) accept the authority and decisions of those in Leadership with Exodus Trust. N. Ireland law and the exclusive jurisdiction of the N. Ireland courts govern this contract.